

Institute of Environmental Studies and Wetland Management (IESWM)

Department of Environment, Govt. of West Bengal
DD – 24, Sector – I, Salt Lake City, Kolkata – 700064

Terms of Reference (ToR) for engagement of Project Assistant, for the Study of Presence of Heavy Metals in the Fishes and Vegetables grown within the East Kolkata Wetlands (EKW) area.

Ref. No.: 278-IESWM/3P-194/2023-24(560L)

Date: 05/01/2024

A. Background:

The Institute of Environmental Studies and Wetland Management (IESWM) is a Research Institute functioning under Department of Environment, Govt. of West Bengal and is carrying out various research works related to the Environment and Ecosystem.

B. Objective:

The purpose of the assignment is primarily to ascertain the degree of contamination of heavy metals in the samples of fish and vegetables in order to categorize the study area into Red, Orange and Green as per the level of toxicity.

In order to meet the objectives, the incumbent shall be required to be associated in the collection of samples of fishes from the different bheries and vegetables samples grown within the EKW area along with samples of soil and water samples.

C. ToR for engaging Project Assistant:

- a) Project assistant will be required to go to the designated sites of the bheries and vegetable fields for collection of the samples of fishes, vegetables, water and soil.
- b) Project Assistant shall help/assist in the sample preparation after the collection of the samples of fishes, vegetables, soil and water, from the various sites.
- c) Project Assistant will be responsible for maintaining the laboratory equipments, glass wares and other accessories.
- d) Project Assistant will work on all environmental related jobs or any other project as and when taken up by the Institute.

D. Other Details:

- 1) Name of the Post: Project Assistant
- 2) No. of Posts: 1 (One)
- 3) Tenure: 18 (Eighteen) months (tentatively)
- 4) Remuneration: Rs. 15,000/- per month (Consolidated)
- 5) Age: Maximum 40 years as on 01/01/2023

E. Eligibility:

The Project Assistant should have:

- a) B.Sc. degree with Chemistry/ Botany /Zoology, as one of the major subjects, from any recognized University.
- b) Minimum two (2) years experience in the relevant field.

F. General Instructions:

- a) Interested and qualified candidates may submit their applications neatly handwritten or typed out in A4 size paper giving full bio-data (with contact phone no.) with a recent passport size photograph pasted on it alongwith one set of photocopy of all testimonials duly self attested.
- b) The envelope containing the application should bear the advertisement number and clearly marked “**Application for the post of Project Assistant**”.
- c) Applicants will have to produce proof of details in original as furnished in the application, during interview or as required.
- d) It may be noted that if at any stage, it is discovered that an attempt has been made by the applicant to willfully conceal/misrepresent the fact/s, his/her candidature will be summarily rejected or the engagement will be terminated, as the case may be.
- e) Applications received after due date, unsigned applications or incomplete in any respect, will not be considered.
- f) The said post is purely temporary and contractual in nature.
- g) This engagement will not confer you any claims, rights, interests or further claims for any job or further engagement/appointment in IESWM. IESWM has no obligation to extend the engagement period.
- h) This engagement can be terminated after issuance of a month’s notice or making payment of a month’s salary from either side. The termination in the manner prescribed does not cast any aspersion on the performance of the appointee.
- i) It is expected that the candidate will execute the work in a mission mode, so he/she may be required to work on Saturdays, Sundays, holidays and beyond office hours, if necessary. He/she should be ready to stay at the place(s) related to the work, within India, for the interest of the projects and of the Institute, as well.

Applications may be sent to the below-mentioned address, on or before –
22nd January, 2024.

Chief Administrative Officer
Institute of Environmental Studies and Wetland Management
DD – 24, Sector – I, Salt Lake City, Kolkata – 700064
Phone Nos: (033) 2334 0239/0531